

The Chair, Lloyd Sullivan at 7:00pm called the regularly scheduled Selectmen's meeting to order. Those present included Jenifer Landman (Selectman) and Russell McAllister (Town Administrator).

Questions & Comments

Mr. Sullivan made the announcement that the North Hampton State Representatives Rogers Johnson and Jeff Gilbert would attend the next selectmen's meeting on September 10th to discuss the statewide property tax.

Mr. Robbie Robinson gave kudos to the police department regarding the improved parking and traffic safety precautions in place at the school particularly during the recent back to school barbecue.

Mr. Phil Wilson (co-chair North Hampton *Forever*) provided a brief synopsis of activities undertaken by the group during the summer. Mr. Wilson noted that there had been discussions and development of organizational structure, rules and policies. The group had established selection criteria for easement acquisition and prepared a budget.

Municipal Pest Management - 7:15pm

CANCELLED (Due to a case of Poison Ivy)

Michael Morrison – Mosquito Control Program update

Seacoast Bicycle Route Presentation - 7:15pm

Scott Bogle (RPC) & Cameron Wake (SABR)

Mr. Scott Bogle from the Rockingham Planning Commission briefed the Board on the status of the Seacoast Area Bicycle Routes. There are currently connections to Pease from the Seacoast via Greenland and North Hampton. Mr. Bogle noted that the route would run from the intersection of Route 111 and Route 151 along 151 through North Hampton to the Greenland town line. It was explained that the DOT was anticipating the construction of four-foot shoulders along 151 that will serve as the bicycle lane connecting North Hampton to Greenland. Mr. Bogle noted that the unit cost of construction is approximately \$65 per linear foot, which places the total cost of connecting to Pease at about \$340,000, and North Hampton's cost is 46% of the total, or approximately \$180,000. Two grant programs (CMAQ & TE)¹ are available and would require a 20% match from the Town. Grant submission deadlines are August 31st and will require a letter of endorsement from the Board of Selectmen. The endorsement takes the form of the Selectmen agreeing to place the matching amount on the Town Warrant for a vote. Mr. Sullivan made the motion to approve endorsing construction of a bike path in North Hampton and submitting an endorsement letter agreeing to place the issue of construction costs in an amount of no more than \$60,000 on the Town Warrant. Ms. Landman seconded the motion. The vote was unanimous and so moved.

Selectmen Issues

Telecommunications Tower Access

Mr. Sullivan noted that since the last Board meeting the Town had contacted the Town attorney to begin imminent domain proceedings. The process will require letters of intent be written to the property owners outlining the Town's intent to survey the property for the purpose of gaining an easement. The easement is next valued and finally negotiations begin. The process does involve public hearings.

Mr. Henry Mixter, chair of the Conservation Commission asked the Board permission to consult with attorney Peter Loughlin regarding the transfer of land from one not-for-profit entity to another not-for-profit entity. It was explained that Wild Life Preserves, Inc., which held land in North Hampton had lost its

¹ CMAQ – Congestion Mitigation & Air Quality. TE – Transportation Enhancement.

not-for-profit status. Within the deeds to the properties existed an instrument that called for the transfer of land to another not-for-profit land conservation organization. Mr. Mixter wanted to have Attorney Loughlin review the issue and make a recommendation. Ms. Landman made the motion to allow the Conservation Commission to consult with Peter Loughlin on the issue. Mr. Sullivan seconded the motion. The vote was unanimous and so moved.

Ms. Kelly Parrott next addressed the Board regarding the need for a traffic engineering study at the intersection of Route 1 & 111. Ms. Parrott noted that there presently existed no pedestrian crosswalks at the busy intersection despite the fact that many people crossed Route 1 every day. Bicycles and pedestrians daily crossed the intersection without the safety of a crosswalk or controlled crossing. Ms. Parrott noted that she had contacted individuals from NHDOT regarding the safety issue. Mr. Barrett (Traffic Safety Engineer) from the NHDOT had recommended that Ms. Parrott ask the North Hampton Board of Selectmen to draft a letter requesting the DOT to conduct an engineering safety study. The Board agreed with Ms. Parrott's concerns and directed the TA to compose the proper correspondence and begin the process. The TA agreed to do so.

Mr. Sullivan next reported on the Board's desire to hire a full time planner as a means of preparing for the future and aiding the planning board with their workload. The TA was asked to provide a brief explanation concerning how a planner would benefit the day-to-day operations of Town business. The TA noted that in general North Hampton performed the same functions and consequently had the same responsibilities as a larger municipality, yet had a much smaller staff size. Internal and external events occurring now and in the near future will have far reaching impact on North Hampton. Several ongoing projects within the town such as North Hampton *Forever*, Capital Improvement Planning, and increasing commercial development represented both near and long-term financial impacts. These projects by their nature brought with them a greater workload that also necessitated a higher level of staff expertise. Ongoing external projects such as the Hampton Beach Master Plan, the widening of Route 101 (east/west) and Route 1 (north/south), and commercial development along these corridors bring the impacts of traffic congestion and associated sprawl to the doorstep of North Hampton. Planning issues such as zoning for sexually oriented businesses, and the zoning ordinances themselves would benefit from the participation of a full-time planner. Much discussion ensued regarding the professionalization of the planning function in Town. Other concerns regarding the diminished importance of planning volunteers who might subjugate their judgment to that of a professional planner were voiced. It was noted that the position if approved by the Board would be placed on the Town Warrant for a vote by the Town.

Administration/Business

Ms. Landman made the motion to approve the meeting minutes of August 13th. Mr. Sullivan seconded the motion. The vote was unanimous and so moved.

The selectmen reviewed correspondence and/or signed:

- a. Minutes - August 13th, 2001
- b. Payroll
- c. Manifest
- d. CDBG Manifest
- e. Professional Architectural Services Contract
- f. Legal Services Contract (Donahue, Tucker, Ciandella) Sexually Oriented Business
- g. Coakley Minutes
- h. DES – Wetlands & Non-Specific Permit
- i. [Cease & Desist Motion advisory from Attorney Hermans](#)

Ms. Landman made the following motion:

"Moved that this Board of Selectmen ratify that Building Inspector/Code Enforcement officer Paul Charron was authorized to issue to James Jones, Paul Marston, and Bank of New Hampshire the "Cease and Desist Order Pursuant to New Hampshire RSA 676:17-a" relating to 187 Lafayette Road dated May 8, 2001 and the "Notice that Cease and Desist Order is Now in Effect" dated July 9, 2001. This ratification includes, without limitation, the Board of Selectmen's authorization that Mr. Charron, as agent for the Board of Selectmen, is authorized to enforce the North Hampton Site Plan Review Regulations and North Hampton Zoning Ordinance.

Mr. Sullivan seconded the motion. The vote was unanimous and so moved.

j. Strafford County MPO Technical Advisory Committee Appointees

k. Bond Counsel Services Quote (\$4,000) for North Hampton *Forever*

The TA briefed the Board on the status of the response from bond counsel for the North Hampton *Forever* bond passed at last Town meeting. David Barnes, from Devine, Millmet & Branch was the only qualified response received. The legal fees involved with bonding are \$4,000. The Board approved David Barnes and instructed the TA to proceed with the paperwork. The TA agreed to do so.

l. CDBG Grant Administrator Bid for Lamprey Bros. Loan

The TA noted that the only bid received for the CDBG grant administrator was from Donna Lane. It was noted that she had to date managed some 20 million in CDBG project. The amount of the bid was \$10,500 and that amount was paid out of the grant. Ms. Landman made the motion to award Ms. Lane the bid. Mr. Sullivan seconded the motion. The vote was unanimous and so moved.

m. DRA – MS-1 (assessed valuation) signatures required

n. Oil Bids.

The Board reviewed winter fuel bids from the following

Company	Lock-in	Guaranteed price (not to go above)
Buxton Oil	1.03 9/10	.049 above lock-in price
Lamprey	.89 9/10	.96 9/10

Ms. Sullivan made the motion to award Lamprey Bros. the winter fuel bid at the guaranteed price of .969. Ms. Landman seconded the motion. The vote was unanimous and so moved.

Adjournment

There being no further business to come before the Board Mr. Sullivan made the motion to adjourn. Ms. Landman seconded the motion. The meeting adjourned at approximately 9:35pm. Mr. Sullivan made the motion to convene in Non-Public Session under RSA 91-A:3 II (a) to discuss personnel issues. Ms. Landman seconded the motion. The vote was unanimous and so moved.

Respectfully,

Russell McAllister
Town Administrator